

Test 131

Part 5

101. Ms. Durkin asked for volunteers to help ----- with the employee fitness program.

- (A) she
- (B) her
- (C) hers
- (D) herself

102. Lasner Electronics' staff have extensive ----- of current hardware systems.

- (A) know
- (B) known
- (C) knowledge
- (D) knowledgeable

103. ----- a year, Tarrin Industrial Supply audits the accounts of all of its factories.

- (A) Once
- (B) Immediately
- (C) Directly
- (D) Yet

104. Ms. Pham requested a refund ----- the coffeemaker she received was damaged.

- (A) despite
- (B) why
- (C) concerning
- (D) because

105. Information ----- the artwork in the lobby is available at the reception desk.

- (A) across
- (B) about
- (C) upon
- (D) except

106. With the Gema XTI binoculars, users can ---- see objects that are more than 100 meters away.

- (A) ease
- (B) easy
- (C) easily
- (D) easier

107. The Physical Therapy Association is committed to keeping costs ----- for its certification programs.

- (A) affordable
- (B) permitted
- (C) cutting
- (D) necessary

108. Mr. Brennel ----- positions in various areas of the company before he became president.

- (A) occupation
- (B) occupational
- (C) occupying
- (D) occupied

109. To remain on schedule, editors must submit all ----- to the book to the authors by Friday.

- (A) ideas
- (B) essays
- (C) revisions
- (D) suggestions

110. ----- industry professionals are allowed to purchase tickets to the Kuo Photography Fair.

- (A) Only
- (B) Until
- (C) Unless
- (D) Quite

111. At Pharmbeck's banquet, Mr. Jones ----- a trophy for his performance in this year's quality-improvement initiative.

- (A) accepted
- (B) congratulated
- (C) nominated
- (D) hoped

112. Ms. Suto claims that important market trends become ----- with the use of data analysis.

- (A) predict
- (B) prediction
- (C) predictable
- (D) predictably

113. One of Grommer Consulting's goals is to enhance the relationship ----- salespeople and their customers.

- (A) inside
- (B) within
- (C) around
- (D) between

114. Depending on your answers to the survey, we ----- you to collect additional information.

- (A) may call
- (B) are calling
- (C) have been called
- (D) must be calling

115. ----- Jemburger opened its newest franchise, the first 100 customers were given free hamburgers.

- (A) Now
- (B) When
- (C) As if
- (D) After all

116. Please include the serial number of your product in any ----- with the customer service department.

- (A) corresponds
- (B) correspondence
- (C) correspondingly
- (D) correspondent

117. The award-winning film Underwater Secrets promotes awareness ----- ocean pollution and its effects on our planet.

- (A) of
- (B) to
- (C) from
- (D) with

118. BYF Company specializes in ----- promotional items to help companies advertise their brand.

- (A) personally
- (B) personalized
- (C) personality
- (D) personalizes

119. ----- the rent increase is less than 2 percent, Selwin Electrical Supply will continue to lease the space.

- (A) As long as
- (B) Along with
- (C) Not only
- (D) Otherwise

120. Belden Hospital's chief of staff meets regularly with the staff to ensure that procedures ----- correctly.

- (A) to be performed
- (B) would have performed
- (C) had been performed
- (D) are being performed

121. Any requests for time off should be addressed to the ----- department supervisor.

- (A) urgent
- (B) appropriate
- (C) subsequent
- (D) deliverable

122. World Fish Supply delivers the freshest fish possible thanks to innovative ----- and shipping methods.

- (A) preserves
- (B) preserved
- (C) preserve
- (D) preservation

123. Company executives are currently reviewing the annual budget ----- submitted to them by the Financial Planning department.

- (A) requirements
- (B) deliveries
- (C) developers
- (D) qualities

124. Even the CEO had to admit that Prasma Designs' win was ----- the result of fortunate timing.

- (A) parts
- (B) parted
- (C) partly
- (D) parting

125. Mr. Singh took notes on ----- the focus group discussed during the morning session.

- (A) each
- (B) several
- (C) another
- (D) everything

126. Last year, Tadaka Computer Solutions ranked third ----- in regional earnings.

- (A) together
- (B) overall
- (C) consecutively
- (D) generally

127. ----- the popularity of the BPT39 wireless speaker, production will be increased fivefold starting next month.

- (A) On behalf of
- (B) Whether
- (C) Moreover
- (D) As a result of

128. Zypo Properties has just signed a lease agreement with the law firm ----- offices are on the third floor.

- (A) how
- (B) what
- (C) whose
- (D) wherever

129. ----- events this year caused profits in the second and third quarters to differ significantly from original projections.

- (A) Total
- (B) Marginal
- (c) Representative
- (D) Unforeseen

130. The timeline for the pathway lighting project was extended to ----- input from the environmental commission.

- (A) use up
- (B) believe in
- (C) make into
- (D) allow for

Questions 131-134 refer to the following advertisement.

With Global Strength Gym's 30-day trial period, you get the opportunity to try out our classes, equipment, and facilities. --131--. It's completely risk-free! To sign up, we require your contact information and payment details, but you will only be charged if you are a member for --132-- 30 days. If you decide within this time that you no longer want to be a member of Global Strength, --133-- visit our Web site at www.gsgym.com. On the Membership page, elect to --134-- your membership and enter the necessary information. It's that easy!

131. (A) Throughout the trial, you pay nothing and sign no contract.

(B) Weight-lifting classes are not currently available.

(C) A cash deposit is required when you sign up for membership.

(D) All questions should be e-mailed to customerservice@gsgym.com.

132. (A) not even

(B) almost

(C) over

(D) less than

133. (A) justly

(B) regularly

(C) evenly

(D) simply

134. (A) extend

(B) renew

(C) cancel

(D) initiate

Questions 135-138 refer to the following instructions.

As a Hanson-Roves employee, you are entitled to sick absences, during which you will be paid for time off work for health --135--. To avoid deductions to your pay, you --136-- to provide a physician-signed note as documentation of your illness. --137-- should include the date you were seen by the doctor, a statement certifying that you are unable to perform the duties of your position, and your expected date of return. Your supervisor will then forward the documentation to Human Resources. --138--. Employee health records can be accessed only by those with a valid business reason for reviewing them.

135. (A) reasons

(B) origins

(C) senses

(D) contributions

136. (A) were required

(B) required

138. (A) Hanson-Roves ensures the privacy of your health information.

(B) Absences may be caused by a number of factors.

(C) You should then explain why a physician's note is not available.

(D) Take note of the duties you were

- (C) are required
- (D) are requiring

originally assigned.

- 137. (A) Those
- (B) They
- (C) I
- (D) It

Questions 139-142 refer to the following e-mail.

To: fcontini@attmail.com
From: btakemoto@arolischems.co.uk
Date: 15 July
Subject: Your first day at Arolis

Dear Mr. Contini,

Welcome to Arolis Chemicals! Thank you for --139-- the full-time, permanent position of laboratory assistant. We look forward to your arrival on 1 August in the Harris Building. Please report to the front desk and ask for Jack McNolan. He --140 -- you to the Human Resources office. There, you will obtain your employee badge --141-- all documents necessary to start work. Note that because of its large size, the Leicester campus of Arolis can be difficult to navigate. Studying a campus map will help orient you to the location of the different buildings. --142--.

Should you have any questions, please do not hesitate to contact me.

Sincerely,

Brandon Takemoto
HR Administrative Officer

- 139. (A) offering
- (B) accepting
- (C) discussing
- (D) advertising

- 141. (A) too
- (B) also
- (C) as well as
- (D) additionally

- 140. (A) accompany
- (B) did accompany
- (C) accompanies
- (D) will accompany

- 142. (A) Please sign all the documents.
- (B) I will provide you with a replacement.
- (C) Construction will be completed next year.
- (D) You can download one from our Web site.

Questions 143-146 refer to the following article.

(18 April)—MKZ Foods, Inc., the region's largest exporter of pecans 胡桃, expects its outgoing shipments to increase significantly over the next few months. This --143-- is based on the fact that the region's pecan farmers expanded their land area by 20 percent last year. According to spokesperson Katharina Seiler, MKZ's exports could reach a colossal 50,000 metric tons this year. --144--.

MKZ buys most of the yield from the region's pecan farms and processes it --145-- export throughout the world. "The availability of new land for --146-- in the region is creating opportunities for growth," said Ms. Seiler. "I believe MKZ is going to have a truly outstanding year."

143. (A) cost
(B) delay
(C) decision
(D) forecast

145. (A) on
(B) for
(C) in
(D) by

144. (A) Such a figure is unprecedented in the company's history.
(B) Moreover, Ms. Seiler holds an advanced degree in economics.
(C) Pecans are high in vitamins and minerals.
(D) Still, MKZ shares have been profitable in recent years.

146. (A) farming
(B) farmer
(C) farmed
(D) farm

Questions 147-148 refer to the following text message.

Chakia Brown [3:32 P.M.]

Hi, Ziva. I just met with the Han board of directors, and they're interested in our **redesign proposal for their downtown office buildings**. Amy Han asked for another work sample, but I didn't have the right portfolio with me. I'm heading to another meeting, so **please have a messenger deliver a copy of the Grainger Centre files to her**. Include the full set of plans. Thanks!

147. Where does Ms. Brown most likely work?

- (A) At an accounting firm
- (B) At an architectural firm**
- (C) At a Web design company
- (D) Send a work sample

148. What is Ziva asked to do?

- (A) Reply to a text message
- (B) Create a portfolio
- (C) Set up a meeting
- (D) Send a work sample**

Questions 149-150 refer to the following email.

E-Mail Message

To: Oak Lane Fashion cashiers
From: Jane Benson
Date: July 8
Subject: Update

Beginning August 1, **Oak Lane Fashion will only accept returns of exchanges of unworn and undamaged clothing that has the original receipt.**

This information will be posted at all checkout counters by next week. We will also Send an e-mail to our existing customers so that they are aware of the new rule. **If a customer wishes to make a return without a receipt, please call the manager on duty for assistance.** Thanks for your help.

Jane Benson
Director of Operations

149. What is the purpose of the e-mail?

- (A) To request a sales report
- (B) To announce a new policy**
- (C) To discuss a fashion trend
- (D) To describe an upcoming sale

150. According to the e-mail, what will managers do?

- (A) Decide how to display new
- (B) Train staff to use the cash register
- (C) Help customers with special requests**
- (D) Decide what items get price discounts

Questions 151-152 refer to the following Web page.

<https://www.carmontmedia.co.tt>

Carmont Media's Culture

[Home](#) [Programs](#) [Services](#) [About Us](#) [Contact Us](#)

At Carmont Media, our work culture is mission driven. We hire people who share a common goal of enriching listeners' minds through engaging and truthful news stories. We also actively **recruit a diverse staff** to reflect our Trinidadian and Tobagonian audiences. Carmont Media's diversity contributes to its Star teams.

These teams, composed of workers from all levels of the organization, meet regularly to hold brainstorming sessions aimed at improving efficiency and productivity. Carmont Media offers opportunities for professional advancement and encourages work-life balance.

151. What is mentioned about Carmont Media's employees?

- (A) They get experience in various departments.
- (B) They enjoy working for the organization.
- (C) They come from a variety of backgrounds.**
- (D) They are recruited through a staffing agency.

152. What is a purpose of Carmont Media's Star teams?

- (A) Seeking new employees
- (B) Raising funds for projects
- (C) Promoting work-life balance
- (D) Finding creative solutions**

Questions 153-154 refer to the following text-message chain.

Louisa Santos 9:30 A.M.

Kenji, where are you? The job candidates are here.

Kenji Muro 9:31 A.M.

Sorry! The bridge is closed. My bus had to take a detour. I should be there in 30 minutes. Please start without me.

Louisa Santos 9:34 A.M.

OK. **I'm going to interview Elena Crenshaw first.**

Kenji Muro 9:34 A.M.

Good. She's the one with experience at another T-shirt company.

Louisa Santos 9:35 A.M.

Yes. **Can you believe our small company has grown so much that we need to hire someone just to process orders?**

Kenji Muro 9:36 A.M.

I know! OK. I'll see you soon.

153. What does Mr. Muro want Ms. Santos to do?

- (A) Process some orders
- (B) Make a hiring decision
- (C) Reschedule a meeting
- (D) Talk to a job candidate**

154. At 9:36 A.M., what does Mr. Muro mean when he writes, "I know"?

- (A) He is also surprised by the company's growth.**
- (B) He thinks salaries should be higher.
- (C) He has met Ms. Crenshaw before.
- (D) He is certain his bus will arrive in 30 minutes.

Questions 155-157 refer to the following article from a company newsletter.

Mark Chandler is Back!

The Administrative Services Division welcomes back to headquarters Associate Director Mark Chandler. --[1]--, Mark spent the last month in Ottawa attending an advanced training session about corporate information security. Corporate-security training allows a company to safeguard its sensitive, confidential, and proprietary information.

Mark is among a growing number of corporate executives who have successfully graduated from this rigorous course. --[2]--, A member of the National Organization of Corporate Security Officers (NOCSO), Mark was formally recognized by the organization for his part in developing software that keeps electronic documents safe. --[3]--, Well done, Mark! --[4]--.

155. What is the purpose of the article?

- (A) To recognize an employee's accomplishments
- (B) To introduce a new staff member
- (C) To clarify what information is considered confidential
- (D) To describe the challenges of corporate security

156. How did Mr. Chandler improve corporate security?

- (A) He trained his company's security officers.
- (B) He helped design a system for securely storing documents.
- (C) He assisted in developing new safety guidelines.
- (D) He recruited employees who specialize in corporate security.

157. In which of the positions marked [1], [2], [3],

and [4] does the following sentence best belong?
"The training included 60 hours of instruction and a comprehensive written exam."

- (A) [1]
- (B) [2]
- (C) [3]
- (D) [4]

Questions 158-160 refer to the following card.

Congratulations on purchasing Megagroome, the world's finest rechargeable shaver! To keep your shaver in top condition, clean your shaver weekly by running it under hot water. **Once a month, disassemble the shaver** and clean the internal portion thoroughly as shown in the owner's manual. The shaving heads should be replaced every year with the replacement parts listed in the manual.

The Megagroome shaver has a lithium ion battery that should last for several years. **Please charge the shaver as often as needed.** It is not necessary to fully discharge the battery before recharging it. Use only the included charger, because use of any other charger may void the warranty. Complete instructions and details can be found in the owner's manual.

Megagroome

158. Where would the card most likely be found?

- (A) **Inside a box with a product**
- (B) On a bulletin board
- (C) In a product display at a store
- (D) In the pages of a magazine

160. What is indicated about the shaver's battery?

- (A) It must run out before charging.
- (B) **It may be charged whenever necessary.**
- (C) It is able to hold a charge for a week.
- (D) It will work with different chargers.

159. How often should the shaver be taken apart?

- (A) Daily
- (B) Weekly
- (C) **Monthly**
- (D) Annually

Questions 161-163 refer to the following Web page.

<http://www.diversifymuseum.org>

DIVERSIFY MUSEUM

A Museum of Cross-Cultural History and Artifacts

We are proud to announce our newest exhibit: *South American Art*.

The exhibit will open on 7 June as part of the museum's ongoing Arts Around the World programme. All museum patrons who have paid the museum entrance fee may view the exhibit. It will feature **historical and contemporary artwork displays** from renowned South American artists.

The curator of the six-week exhibition, Julio Carrera, will bring his vast expertise to the museum. Before joining the museum's management in March of this year, Mr. Carrera was the curator for the Brazilian Institute of the Arts for six years and spent three years studying ancient artifacts for the Centro de la Historia del Arte, an art preservation centre in Venezuela.

The *South American Art* exhibit will include paintings, sculptures, crafting tools, clothing, jewellery, murals 壁畫, and clay pottery from six South American countries. Visiting artists from these countries will provide **art workshops on select dates in July. The cost for each workshop is £10 in addition to the regular admission fee** and includes basic art supplies.

161. What is indicated about the South American Art exhibit?

- (A) It is the first exhibit in the Arts Around the World program.
- (B) It will be on display only through the end of June.
- (C) It includes both old and new art.**
- (D) It focuses on wall hangings 壁掛 and murals.

162. Who is Mr. Carrera?

- (A) A visiting artist
- (B) An art journalist
- (C) A volunteer tour guide
- (D) A museum employee**

163. According to the Web page, what can museum patrons do for an extra fee?

- (A) Watch a video on South America
- (B) Attend an art class**
- (C) Explore a new exhibit
- (D) Sponsor an upcoming exhibit

Questions 164-167 refer to the following online chat discussion.

Oliver Koh (10:15 A.M.)

Hi, Aaron and Denise, do you know **if a package has arrived for me?** I was supposed to get a delivery of some documents today, but maybe they were sent to someone else by mistake. It's from Schrantz Farm Organics and **should be labeled urgent.**

Aaron Koskinen (10:17 A.M.)

There's nothing for you here at the front desk. **You might want to check with the print shop on the ground floor.**

Denise Matova (10:18 A.M.)

There's a package from Schrantz Farm Organics here in the mail room, but there's no name on it.

Oliver Koh (10:18 A.M.)

That must be the one for me. Could you please look at the delivery slip again?

Denise Matova (10:19 A.M.)

Sorry, it does have your name on it. It was so small I didn't notice it.

Oliver Koh (10:20 A.M.)

Great! Could you have the package sent up to my office please?

Denise Matova (10:20 A.M.)

No problem. **I'm going upstairs in a minute anyway.**

Oliver Koh (10:21 A.M.)

OK, thanks for your help.

164. Why did Mr. Koh start the online chat discussion?

- (A) He received a damaged package.
- (B) He has a meeting with a client soon
- (C) He is expecting some important documents.**
- (D) He delivered a shipment to the wrong person.

165. What does Mr. Koskinen recommend doing?

- (A) Calling Schrantz Farm Organics
- (B) Changing a meeting place
- (C) Going to the front desk
- (D) Checking a different location**

166. At 10:19 A.M., what does Ms. Matova most likely mean when she writes, "Sorry"?

- (A) She misplaced a delivery slip.
- (B) She arrived late to work today.
- (C) She would like Mr. Koh to repeat his instructions.
- (D) She made a mistake reading a label.**

167. What will Ms. Matova probably do with the package?

- (A) Take it to Mr. Koh**
- (B) Send it out by express mail
- (C) Leave it at the front desk
- (D) Remove the items from it

Questions 168-171 refer to the following e-mail.

From: Won Ho Kim
To: Management Team
Date: 12 August
Subject: Improving employee satisfaction

Management Team:

-- [1]-- Over the next few months, the Human Resources department will be engaging with the Management Team in a variety of conversations about increasing productivity and employee satisfaction. --[2] --.

Telecommuting, in which employees are permitted to work from home all or part of the time, is an approach that many companies are using because **it allows employees to work on tasks that may be difficult to complete in an office full of disruptions.** With the **building reconfiguration project coming up in January,** we would like to take the opportunity to consider whether telecommuting would be a good solution for our company. Our final decision on this matter will influence the way in which the work space is reorganized.

I am writing to ask for your feedback. --[3] --. At this point, Human Resources is simply gathering information. **Please complete the telecommuting survey,** which is found on the Human Resources Web site. -- [4]-- Just look for the link on the left side of the home page.

Thank you in advance, and please let me know if you have any questions.

Won Ho Kim
Human Resources Manager
GHTY Engineering, Inc.

168. Why was the e-mail sent?

- (A) To remind employees about a policy
- (B) To request participation in a survey**
- (C) To discuss upcoming meetings
- (D) To encourage employees to attend an event

169. What is mentioned as a benefit of telecommuting?

- (A) It helps employees work without interruptions.**
- (B) It frees up space in the building for new workers.
- (C) It is good for the environment.
- (D) It saves the company money.

170. What is the company planning to do in the new year?

- (A) Hire a new human resources manager
- (B) Reorganize the management team
- (C) Change the layout of its building**
- (D) Introduce a new Web site

171. In which of the positions marked [1], [2], [3] and [4] does the following sentence best belong?

"It should be noted that no decisions about telecommuting have been made."

- (A) [1]
- (B) [2]
- (C) [3]**

Questions 172-175 refer to the following schedule of events.

The Uppsala International Book Fair	
22-24 September • Berglund Conference Hall • Uppsala, Sweden	
Schedule for Friday, 22 September	
Outthinking Public Opinion Touring to promote his latest book, <i>Outthinking Public Opinion</i> , author Damian Schnauz makes a stop at the Uppsala International Book Fair to discuss his latest subject, take questions, and sign his books.	12:00 noon-1:00 P.M., Salon A
Introductory Course in Graphic Design Professional digital designers Allen Doubek and Ivanette Lacasse will present useful techniques and provide attendees with hands-on practice opportunities.	1:30-2:30 P.M., Visual Media Centre
Seminar on Online Publishing Releasing and promoting e-books and audiobooks on the Internet. Speakers: Kenneth Pulaski, editor-in-chief of Vendler Publishing, and Tina Savona, marketing manager at Vendler Publishing. All accompanying materials will be sold at the venue immediately before and after the seminar.	3:00-4:30 P.M., Lindqvist Auditorium
Readership in the Digital Age Is literacy promoted or inhibited by digital media? Debate moderated by Greg Gunnarson.	5:00-6:30 P.M. Room 210
<ul style="list-style-type: none"> • To attend these or any other sessions, purchase a daily admission ticket for 100 kr. • Note that reservations are not required for any session, but seating is limited, so please arrive a few minutes before the scheduled time to ensure a seat. Also note that while photos are permitted, no video recordings may be made of any presentation. • Meals are available for purchase at locations throughout Berglund Conference Hall. <p>Information about accommodations may be obtained on our Web site at uibf.se/hotels.</p>	

172. What is suggested about the first day of the Uppsala International Book Fair?
 (A) It is being organized by a team of publishers.
 (B) **No sessions are scheduled for the morning hours.**
 (C) Attendance is expected to be the highest on that day.
 (D) Mr. Schnauz will announce the subject of his next book.

173. Where will book fair attendees be able to participate in interactive activities?
 (A) In Salon A
 (B) **In the Visual Media Centre**
 (C) In Lindqvist Auditorium
 (D) In Room 210

174. What is mentioned about the accompanying materials for the seminar?
 (A) **They can be purchased on-site.**
 (B) They can be downloaded online.
 (C) They are available in limited numbers.
 (D) They should be ordered from the presenters.

175. What are book fair attendees encouraged to do?
 (A) Ask questions after sessions
 (B) Post photos on social media
 (C) Rearrange seats as necessary
 (D) **Arrive early for sessions**

Questions 176-180 refer to the following Web page and e-mail.

<http://www.mountainandforest.ca/custserv/shippinginfo>

[Clothing](#)

[Gear](#)

[Customer Service](#)

[About Us](#)

Mountain and Forest Company

The Leader in Quality Camping and Hiking Gear

Please note that most regular electronic or phone orders can be processed and made ready for shipping almost immediately. Custom and personalized orders may take up to five days for processing before they are shipped.

Please direct any questions or concerns to our customer service department at service@mountainandforest.ca. We will respond within 24 hours.

Our shipping rates:

Order cost with tax	Overnight shipping (1 day)	Express shipping (3 days)	Standard (6-8 days)
Under \$25	\$8	\$5	\$3
\$25 to \$100	\$13	\$7	\$5
Over \$100	\$18	\$15	FREE

To: service@mountainandforest.ca

From: jinheeshin@sharemail.ca

Date: 10 January

Subject: Order B75022

I recently placed an order for \$135 for hiking boots and a thermal jacket intended for a camping trip this weekend. According to the confirmation I received at the time of my purchase, my order should have arrived yesterday. Since I paid an additional fee for three-day shipping, I was expecting that my order would arrive in a timely fashion. As it has not, I am requesting a refund of the shipping cost. Additionally, if my order has not been delivered by tomorrow, please cancel my order as I will have to purchase similar items at a local shop.

Sincerely,

Jin-Hee Shin

176. In the Web page, what is indicated about Mountain and Forest's shipping?

- (A) Standard shipping is free for orders under \$25.
- (B) Some shipped orders may take up to eight days to arrive.
- (C) The shipping cost depends on the total weight of an order.
- (D) Custom orders are not eligible for standard delivery.

177. In the Web page, the word "direct" in paragraph 2, line 1, is closest in meaning to

- (A) address
- (B) supervise
- (C) prescribe
- (D) handle

178. What is the purpose of the e-mail?

- (A) To suggest a new service policy
- (B) To inquire about an order packing error
- (C) To request a personalized item
- (D) To report a delivery problem

179. How much did Ms. Shin pay for shipping?

- (A) \$5
- (B) \$8
- (C) \$15
- (D) \$18

180. According to the e-mail, why might Ms. Shin decide to visit a local shop?

- (A) She expects to purchase her items for a lower price.
- (B) She wants to support businesses in her town.
- (C) She needs to have her items before a certain date.
- (D) She hopes to find a greater selection of sportswear.

Questions 181-185 refer to the following schedule and e-mail.

Society for "Trade and Industry (STI) "The Role of Distance Education in Professional Training" City University of Abu Dhabi, 11-13 October DRAFT: Schedule for Wednesday, 11 October	
7:30 A.M.-9:00 A.M.	Conference Registration
9:00 A.M.-9:10 A.M.	Welcome and Opening Remarks. Yasmin Al Gaood. Conference Chair
9:15 A.M.-10:00 A.M.	Opening Keynote Address: Ayumi Murakami , STI President
10:05 A.M.-10:50 A.M.	Title of presentation unknown: representative to be selected, Yaounde College of Agriculture, Cameroon
10:55 A.M.-11:40 A.M.	Innovative Online Resources: Chia Po Cheng, Taipei Business Management Institute, Taiwan
11:45 A.M.-1:20 P.M.	Lunch (Turquoise Center, central campus)
1:30 P.M.-2:15 P.M.	Distance Education in the Film Industry: representative from Scotland to be selected
2:20 P.M.-3:05 P.M.	Improving Course Content Quality: Andrei Durchenko , Moscow Journalism Academy, Russia
3:10 P.M.-4:00 P.M.	Learner Support Systems: Marcel Peralta, School of Pediatric Dentistry, Asuncion, Paraguay

From: Ayumi Murakami <amurakami@sti.org>
To: Yasmin Al Gaood <yasmin.algaood@cuad.ac.ae>
Subject: Re: Draft conference schedule for Wednesday
Date: 25 August

Hello, Yasmin,

As per your request, I have filled the **slots** that were listed as still available on the tentative conference schedule for Wednesday. Dr. Alban Buchanan in Scotland says that he is eager to talk about distance education as it is practiced within the film academies in his country. Also, my contact in Yaounde wrote to let me know that Ms. Marie-Therese Tchanguou will be the school's representative.

Mr. Andrei Durchenko has informed me that he is withdrawing from the conference. His replacement from the same school, Ms. Melina Vakhitova, will **submit the title of her presentation shortly**.

I also wanted to add that I will be arriving in Abu Dhabi at 6:00 A.M. on Wednesday. That should give me plenty of time to set up for my presentation.

Regards,
Ayumi

181. What is indicated about Ms. Murakami?
(A) She will speak on the first day of the conference.
(B) She was recently elected STI president.
(C) She will be available to answer questions.
(D) She is scheduled to present in the afternoon.

182. When will a specialist in business management be speaking?
(A) At 10:05 A.M.
(B) At 10:55 A.M.
(C) At 2:20 P.M.
(D) At 3:10 P.M.

183. In the e-mail, in paragraph 1, line 1, the word "slots" is closest in meaning to
(A) reservations
(B) machines
(C) openings
(D) buildings

184. What presentation will have to be canceled?
(A) Innovative Online Resources
(B) Distance Education in the Film Industry
(C) Improving Course Content Quality
(D) Learner Support Systems

185. According to the e-mail, what information is Ms. Murakami expecting to receive?
(A) The title of a presentation
(B) The name of a replacement speaker
(C) The conference schedule for Thursday
(D) The contact information for Mr. Buchana

Questions 186-190 refer to the following e-mail, list, and article.

From: mstoch@hesidionclinic.com
To: lstawinski@nostilde.com
Date: March 20
Subject: Hesidion Clinic's Health Awareness Day

Dear **Ms. Stawinski**,

In appreciation of your loyalty as a long-time patient of Hesidion Clinic, **we are pleased to invite you to our clinic's Health Awareness Day to be held at the clinic on Saturday.**

April 10. We would be delighted to see you attend, as we will offer a number of activities designed to promote health awareness in our community. **If you sign up for this special event by responding to this e-mail by March 31, you will receive a code to present at the clinic for a surprise benefit.**

Martin Stoch, Communications Director, Hesidion Clinic

Hesidion Clinic Health Awareness Day, April 10

Tasks and Responsibilities

- **Communications: Martin Stoch**
- **Advertising: Adilene Walker**
- **Presentations: Jillian Opala (Nutrition), Lance Verhoeven (Fitness)**
- **Kids' Health Game: Susan Hayashi**
- **Health Checkups/Talks: Anne Spillane, Rami Al-Araj, Kurt Yin, Thierry Daumas**

Health Day at Hesidion Clinic

by Shai Herzog on April 14

Hesidion Clinic hosted a successful Health Awareness Day this past Saturday. The event was held as a way to thank the community for supporting the clinic over the past 15 years. It was well attended by both Hesidion Clinic patients and members of the general public.

Attendees participated in a variety of presentations and everyone received free water bottles, notepads, and other items from event sponsors. Participants **who provided a special code were offered a complimentary physical checkup** from the

oral health provided me with the most helpful information," said attendee Liana Stawinski.

By far the most popular event was nutritionist Jillian Opala's presentation on healthy eating habits. More than 100 people, many of them retirees, flocked to hear the latest on super foods. The event took nearly twice as long as expected, as Ms. Opala answered a steady stream of participant questions.

Children were delighted to take part in a health contest involving questions about general health and hygiene. The winners received toys and **certificates from the game host.** The day was such a success that

team of clinic physicians.

During the event, a sizable line formed at Dr. Thierry Daumas' table. 'I came out today to learn about skin care and advances in eye-care technology. But **Dr. Daumas' talk about how to prevent cavities and improve**

Hesidion Clinic director, Lance Verhoeven, is already considering making it an annual event.

186. What is Ms. Stawinski encouraged to do?

- (A) Complete a survey
- (B) Go to an event**
- (C) Organize some activities
- (D) Meet with Mr. Stoch

187. How did some attendees get a free health checkup?

- (A) By arriving when the clinic opened
- (B) By attending Dr. Daumas' talk
- (C) By responding to an e-mail from Mr. Stoch**
- (D) By winning a competition

188. What does Dr. Daumas most likely specialize in?

- (A) Skin
- (B) Ears
- (C) Eyes
- (D) Teeth**

189. What is indicated about the presentation on food?

- (A) It was filmed.
- (B) It was postponed.
- (C) It attracted a lot of attention.**
- (D) It was given by a retired clinic employee.

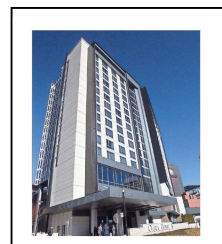
190. Who most likely distributed certificates?

- (A) Mr. Stoch
- (B) Ms. Hayashi**
- (C) Ms. Spillane
- (D) Mr. Verhoeven

Questions 191-195 refer to the following brochure, review, and e-mail,

STUDY BUSINESS IN SINGAPORE

The Singapore Business School (SBS) is located in the heart of Singapore's financial district. We offer a range of high-quality courses aimed at preparing students for graduate school. Between classroom sessions you can explore the city and cultivate business connections. We offer content-based classes, such as finance, economics, and international marketing, as well as classes on preparing graduate school applications, including developing CVs and writing personal statements.



We have helped thousands of students gain entry into graduate programmes around the world. We boast a number of high-profile part-time instructors who are experts in their fields, including Diara Rhodes, chief financial officer of Auto Drive Korea, and Farah Wan, vice president of the Kuala Lumpur Union Lenders. For more information about our impressive faculty and course offerings, or to enroll online, visit our Web site at www.sbs.edu.sg.

<http://www.sbs.edu.sg/reviews>

Home Classes Reviews Contact Us

What Our Students Are Saying

3 June by Atsushi Koshi

I took a finance course at SBS. The school I am now attending in the United Kingdom had a prerequisite that I had not fulfilled while earning my Bachelor's degree, so the eight-week course was convenient. However, I couldn't afford the high rent in the area, so I had to commute, and the traffic in that area is terrible. I wish SBS offered a dormitory for students at the school. The quality of instruction was superb. My lecturer was Diara Rhodes. Though she tended to rush through lectures, discussing a wide range of topics in a small amount of time, I did learn a lot from the reading and from her descriptions of real-world experiences. The way she solved business problems was a source of inspiration during my graduate school interview, and it is also helping me in my current classes.

E-mail

To: atsushi.koshi@scholarmail.co.uk

From: lsommersell@sbs.edu.sg

Subject: Your review

Date: 15 August

Dear Mr. Koshi,

Thank you for your feedback. You're not the first person to voice this particular concern. Just so you know, we plan on addressing it by following your recommendation. Students who take classes with us starting as early as 1 January will be able to take

advantage of this new benefit. Please be sure to mention this to anyone you know who is thinking about taking a class with us.

Kind regards,

Lauri Sommersell

191. Who is the brochure intended for?

- (A) Business professionals
- (B) Potential graduate students**
- (C) Instructors seeking employment
- (D) Aspiring writers

192. What is indicated about SBS?

- (A) It is located in a busy area.**
- (B) It offers financial assistance.
- (C) It provides internship opportunities.
- (D) It has employment-assistance services.

193. What does Mr. Koshi mention about his lecturer?

- (A) She required a lot of reading.
- (B) She covered topics quickly.**
- (C) She provided few examples.
- (D) She encouraged in-class participation.

194. Where does Mr. Koshi's instructor work when she is not teaching?

- (A) At SBS
- (B) At a bank in Singapore's financial district
- (C) At Auto Drive Korea**
- (D) At Kuala Lumpur Union Lenders

195. How will SBS be addressing Mr. Koshi's complaint?

- (A) By hiring more faculty
- (B) By reducing the length of classes
- (C) By adding more transportation options
- (D) By building students housing on campus**

Questions 196-200 refer to the following advertisement, application, and letter.

SEEKING FULL-TIME LINE COOK

The Delphine Street Grill is a high-profile restaurant serving New Orleans since 1924. We are seeking a **line cook 二廚** to prepare select sauteed items and sauces under the supervision of the executive chef. The ideal candidate will have at least **one year of related cooking experience** or will have completed a **two-year apprenticeship** in a well-established restaurant. Demonstrated ability to prepare **innovative dishes** as well as classic **Cajun-style** cuisine is required. To apply, go to www.delphinestreetgrill.com/careers.

www.delphinestreetgrill.com/careersline_cookapply

Name: Anton Hoang

E-mail: antonh94@textmail.com

Phone: 504.555.0177

Related education: Associates degree in **culinary arts, Boudreau Community College**

Current employer/title: River Ferry Cafe, Line Cook

Time employed: Six months

Previous employer/title: Hotel Lenoir, Apprentice

Time employed: **Two years**

Previous employer/title: **Picard Seafood, Intern**

Time employed: Three months

Resume: ✓ Attached

Reference list: ✓ Attached

Cover letter:

I am very interested in the position of line cook at the Delphine Street Grill. For the past six months, I have been the line cook for a cafe serving traditional **Cajun meals**. Since the cafe has only recently been opened, I am responsible for preparing nearly all menu items. I completed my apprenticeship at the **famous Hotel Lenoir**, working side-by-side with Celebrity Chef Eugenie Mirone. In addition, as **Ted Overbeck (my mentor and instructor at Boudreau Community College)** can confirm, I am able to develop creative new recipes. In fact, while at the college, I was **awarded the Excellence in Innovation Prize** for a Vietnamese-style sandwich recipe I crafted, which is now on the menu at the college's cafeteria.

SUBMIT APPLICATION

BOUDREAU COMMUNITY COLLEGE

School of Culinary Arts

Marie Beaumont

Delphine Street Grill

3248 Delphine Street

New Orleans, LA 70117

Dear Ms. Beaumont:

I am writing in regard to Anton Hoang's application for employment. Since Mr. Overbeck is on leave this semester, he asked me to respond in his place. Mr. Hoang, who graduated in the top five of his class, demonstrated exceptional culinary skill and a strong desire to learn. He received a glowing review from **Sabine Riou, the renowned chef who supervised his three-month internship.** I am confident Mr. Hoang will be a valuable asset to your establishment.

Sincerely,

Liz Flores

Liz Flores

Associate Director of Culinary Arts

196. What is indicated about the line cook position?

- (A) It is a two-year contract.
- (B) It requires working the late-night shift.
- (C) It includes supervising the apprentices.
- (D) It involves preparing a limited variety of dishes.**

197. What is true about Mr. Hoang?

- (A) He is applying to work at several restaurants.
- (B) He meets the requirements of the position.**
- (C) He has appeared on television with Ms. Mirone.
- (D) He taught at a culinary school in Vietnam.

198. Who is Mr. Overbeck?

- (A) An executive chef
- (B) An associate director
- (C) A culinary teacher**
- (D) A restaurant owner

199. What is suggested about Boudreau Community College?

- (A) It gives out culinary awards.**
- (B) It offers free cooking workshops.
- (C) It needs a new chef for its cafeteria.
- (D) It invites celebrity chefs as guest speakers.

200. Where does Ms. Riou most likely work?

- (A) At the River Ferry Cafe
- (B) At Hotel Lenoir
- (C) At Picard Seafood**
- (D) At the Delphine Street Grill